

OSCAR at The Crown – JOB DESCRIPTION

POSITION: Show Manager

SALARY: £38k - £42k p/a

CONTRACTUAL DATES: Fixed Term; performances are 6 days per week, evenings and weekend work, including Sundays, will be required.

PROJECT SUMMARY

Conceived by The Neon Coven, **OSCAR at The Crown** is an immersive nightclub musical phenomenon detailing the rise and fall of one of history's most flamboyant figures: Oscar Wilde.

With an original book by Mark Mauriello, original music and lyrics by Andrew Barret Cox and direction by Shira Milikowsky, **OSCAR** was originally performed in Brooklyn's 3 Dollar Bill, where the New York Times described it as "a party-inducing Rocky Horror transplanted to a 1990s Madonna video."

OSCAR at The Crown will run in a brand-new nightclub performance space in Central London, located on Tottenham Court Road. The immersive nightlife show takes place on the dance floor, and performers move through and among the audience. The show itself is 75 minutes, but each performance will include a pre-show and post-show engagement.

PRODUCTION DATES

Rehearsals:	11th April – 4th May 2025
Technical Rehearsals:	w/c 5th May 2025
Test Events:	15th – 18th May 2025
Previews Begin:	20th May 2025

Dates subject to change

CREATIVE TEAM

Book by:	Mark Mauriello
Direction by:	Shira Milikowsky
Music & Choreography by:	Andrew Barret Cox
Set & Lighting Design by:	Andrew Exeter

JOB DESCRIPTION:

The Show Manager will lead on the efficient running of the Production and its logistics. Duties to include but are not limited to:

- Ensure the smooth running of rehearsals, technical rehearsals and performances
- Oversee all departments, assisting with challenges when they arise including HR and wellbeing
- Maintain the Production as instructed and dictated by the original creative team and General Manager
- Work closely with the Venue Manager, including assisting with opening / closing and powering on of the venue when required
- Ensure all relevant information is given to the Front of House venue team including (but not limited to) performance running information, merchandise, VIP visits, company covering information
- Ensure that Health and Safety legislation and the Venue's policies and procedures are adhered to at all times, including evacuations if required alongside the Venue Manager
- Ensure all backstage areas are kept tidy and maintained at all times, reporting any maintenance requirements to the Venue Manager
- Perform a Show track as required, including knowledge of all other tracks
- Monitor and carry out required maintenance work or replacements for the production
- Awareness of understudy and swing performance ahead of each show, including informing Producers in a timely manner
- Produce and distribute production paperwork including (but not limited to) payroll, timesheets, petty cash, incident / near miss and show reports.
- Coordinate press and publicity as required.

PERSONAL REQUIREMENTS:

- Clear, confident communication within the Stage Management team, Venue team, performers and production staff
- Ability to remain calm under pressure
- Strong problem-solving skills in a fast-paced, live production environment
- Practical making skills, especially in carpentry and joinery, are required.
- The ability to think creatively
- Enthusiastic/energetic personality
- The ability to work evenings, weekends and Bank Holidays
- Experience of working in stage management in a professional, producing theatre
- Computer literacy
- Ability to read and interpret technical drawings
- Being familiar and complying with current Health & Safety regulations relevant to the Production

To apply: please direct your application with a CV and short cover letter to recruitment@royo.co.uk with **OATC – SHOW MANAGER** in the subject line.

Closing Date: Friday 21st February 2025