

13 GOING ON 30 THE MUSICAL – JOB DESCRIPTION

POSITION: Deputy Stage Manager

RESPONSIBLE TO: Technical Stage Manager

SALARY & HOLIDAY: £30k-£35k p/a, 28 days based upon UKT Agreement.

CONTRACTUAL DATES: Fixed Term; performances are 6 days per week, evening and weekend work will be required.

ROYO are looking for experienced Production staff for the 13 Going On 30 The Musical at Manchester Opera House.

PROJECT SUMMARY:

13 Going on 30 The Musical is a stage reimaging of the beloved 2004 hit romantic comedy film that starred Jennifer Garner and Mark Ruffalo. It is opening at the Manchester Opera House in 2025.

PRODUCTION DATES:

Rehearsal Dates: 18th August – 13th September 2025 (London – Monday to Saturday)

Technical Rehearsals: w/c 15/09/2025 (Manchester Opera House)

Performance Dates: 21st September to 12th October 2025 (Manchester Opera House)

CREATIVE TEAM:

Book by: Josh Goldsmith & Cathy Yuspa

Songs by: Michael Weiner and Alan Zachary

Director: Andy Fickman

Choreographer: Jennifer Webber

Musical Supervisor, Orchestrations and Arrangements: Alan Williams

Casting Director: Will Burton

JOB DESCRIPTION:

The responsibilities of this role will include delivering all services typically required for a first-class production, executed to the highest professional standards. The entire touring company is expected to work collaboratively as a team and, on occasion, support other departments.

- Work closely with the Director, Creative Team, and Stage Management
- Ensure the smooth running of rehearsals, technical rehearsals, and performances, including ongoing cover rehearsals
- Maintain the Prompt Copy, including blocking, script changes, technical cues and any other relevant information
- Calling the performance.
- Support the Assistant Stage Manager (Book Cover) in learning to 'call the show' in a consistent and safe manner.
- Cover the Assistant Stage Manager plots to enable cover within the department
- Work alongside the Company Manager, Stage Manager and other technical teams to establish a show-stop procedure prior to the first public performance.

- Alongside the Stage Management team setting up for daily warm-ups and rehearsals
- Deputise for the Stage Manager including learning their backstage including participation in the fit-up and load-out (if applicable).
- You will assist the Company Manager and Stage Management department during the fit-up and load out.

SKILLS REQUIRED

- Clear, confident communication with the Stage Management team, technical departments, and performers.
- Ability to stay calm under pressure
- Strong problem-solving skills in a fast-paced, live production environment, is essential.
- Experience of being 'on book' for large-scale musicals
- Ability to score read is preferred.
- Familiarity with and adherence to current Health & Safety guidelines relevant to the production is essential, which may include working at height, using appropriate safety equipment and clothing and attending training as deemed necessary.

Please direct your application with a CV and a short cover letter to recruitment@royo.co.uk using the reference **1330-DSM**.

Closing Date: Monday 21st June 2025, 10am.